



**BlueCross BlueShield
of Texas**

The Blue Cross and Blue Shield of Texas Medicaid (BCBSTX Medicaid) Claims Appeal and Reconsideration form is now readily accessible through Availity.

BCBSTX Medicaid providers can now download the BCBSTX Medicaid Claims Appeal and Reconsideration Form, complete the form, and upload the saved form to Availity. This new feature offers a flexible, convenient and user-friendly alternative to the paper BCBSTX Medicaid Claims Appeal and Reconsideration Form. The paper appeal form, known as the [Provider Dispute Resolution Request Form](#), remains available on the BCBSTX website for mailing of appeals only.

- It's easy to use in five easy steps!
- Click the BCBSTX Medicaid Claims Appeal and Reconsideration Form link to download the form.
- Complete the downloaded form.
- Save the form as a .doc or .docx file.
- Click **Browse** and navigate to the folder where you saved the completed form and click **Open**. The file name displays in the field to the left of the **Browse** button.
- Click **Submit**.
- When the confirmation message displays. Click **Finish** to return to the Availity Web Portal Home page or click **Submit Another** to submit another form.

BCBSTX Medicaid providers may also submit pre-authorizations and referrals through Availity.

Submitting pre-authorizations and referrals through Availity is as easy as 1, 2, 3.

- Select **Auths and Referrals** from the Availity Menu
- Choose either **Authorization** or **Referral**
- Select BCBSTX Medicaid as the Payer
- Complete the form (fields with a red asterisk are required)
- Click **Submit**

NOTE: To gain access to the above Blue Cross and Blue Shield of Texas Medicaid Tools you must be registered with Availity. Availity offers a variety of online solutions to help reduce administrative costs by eliminating paperwork and phone calls. Our relationship with Availity will help streamline transactions and processes. This will help reduce the amount of paperwork for medical practices allowing you to spend more time with your patients. **Register** today with no set-up fees, monthly fees or per-claim fees charged to providers by going to <http://www.availity.com/> and click on **"Get Started"**.

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